



REQUIREMENTS FOR CONTRACTORS IN THE CITY OF LIBERAL, KANSAS

All **building contractors** must pass the ICC or Prometric test with a score of **75%** or better as per Kansas State Statutes. All ICBO or Block & Associates test will be accepted if contractors have taken those tests. You shall present a copy of your letter showing that you passed the test and the State in which you had taken the test.

All **electrical, plumbing and mechanical contractors** must pass the ICC, IAPMO or Prometric tests with a score of **75%** or better as per Kansas State Statutes. All ICBO or Block & Associates test will be accepted if contractors have taken those tests. You shall present a copy of your letter showing that you passed the test and the State in which you had taken the test. All applicants for Master licenses must show proof of at least 2 years as a Certified Journeyman if less than 2 years certified as a master.

All contractors must have a **Certificate of Insurance** with a minimum of \$500,000.00 in general liability insurance, including products and completed operations with the City of Liberal as Certificate Holder; and a **Certificate of Good Standing from the Kansas Secretary of State** is also required of ALL contractors.

Roofing contractors must obtain a roofing contractor registration certificate from the Kansas Attorney General in order to legally provide commercial or residential roofing services for a fee in Kansas.

FEES FOR LICENSES

Contractor's License - New - \$200.00

Local Certificate for All Trades, Each - \$20.00*

* All apprentices, journeyman and additional master tradesman or additional generals working for a contractor.

NOTE: Certificates of Insurance are subject to review to assure adequate coverage. Descriptions of operations shall be explained on your certificate of liability insurance before we approve your contractor's license.

ALL LICENSES ARE GOOD FROM JANUARY 1 TO DECEMBER 31 NO MATTER WHEN IT IS PURCHASED - THE CITY WILL NOT PRORATE ANY LICENSE.

B. BUILDING TRADES AND CONTRACTORS.

1. **Class A-AGC- General Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the construction, repair, alteration, remodeling, addition to, subtraction from, improvement, and demolition of any building or structure including improvement, and demolition of any building or structure related improvements to real estate. This does not include any electrical, mechanical, plumbing, and natural or liquefied petroleum gas work.
2. **Class B-BGC- General Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the construction, repair, alteration, remodeling, addition to, subtraction from, improvement, and demolition of commercial buildings, single- and multiple-unit residential dwellings, and accessory-use structures, all of which shall not exceed three stories in height. This does not include any electrical, mechanical, plumbing, or natural or liquefied petroleum gas work.
3. **Class C-CGC-General Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the construction, repair, alteration, remodeling, addition to, subtraction from, improvement, and demolition, and improvement of single or multiple residential dwelling units as defined by the residential building code. This does not include any electrical, mechanical, plumbing, or natural or liquefied petroleum gas work.
4. **Class-MC-Mechanical Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the design, installation, maintenance, repair, alteration, and extension of air conditioning, refrigeration, warm air heating, low and high pressure boilers, ventilation systems, duct systems, unfired pressure vessels, fuel transmission lines, and related appurtenances.
5. **Class-EC-Electrical Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the design, plan, installation, repair, alternation, and maintenance of electrical conductors, raceways, and equipment for light, heat, and power.
6. **Class-PGC-Plumbing with Gas Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the installation, repair, maintenance, and extension of any plumbing system, including drains, waste, sanitary vents, water supply, fixtures, indirect wastes and natural or petroleum gas systems, installation, repair, and maintenance of gas piping systems, including gas piping, appliances, vents, flues, tanks, and other related appurtenances.
7. **Class-RC-Roofing Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the installation, repair, and replacement of roof coverings, including roof deck insulation, roof coating, painting, covering, use of sheet metal products incidental to roofing work or other related material, and installation of nonstructural decking and siding.

8. **Class-SIC-Sign Installation Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the installation, repair, and modification of non-electric signs.
9. **Class-CRTC-Concrete Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake concrete work, including formwork, placement of steel reinforcement, batching, mixing, delivery, placing, finishing, and curing which shall include, sidewalks, driveways and non-bearing slab work. Concrete porches shall not be included in class of contractor.
10. **Class-USPC-Unlimited Swimming Pool Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the construction, service, and repair of all types and kinds of residential and commercial swimming pools. This includes excavation and grading, construction, appurtenances, and installation of all equipment. This does not include direct connections to a sanitary sewer system or to potable water lines, the grounding and bonding of metal surfaces, or the making of any electrical connections.
11. **Class-FSPSC-Fire Sprinkler & Protection Services Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the design, plan, installation, repair, alteration, and maintenance of Fire Sprinkler and Protection Services.
12. **Class-WCC-Water Conditioning Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the installation, servicing or repairing water conditioning equipment. Water conditioning equipment means any water conditioning device to include filters, softeners, hypochlorinators, aerators, chemical feeders, associated equipment and the like used in connection with the conditioning of water.
13. **Class-SOC-Specialized Other Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake one of the following specialties: the installation or repair of fences, windows and doors, siding and guttering or any other specialized work that does not meet a specified classification or description defined herein at the determination of the building official.
14. **Class-BTC-Backflow Test Contractor.** Undertakes with or for another, for a fixed sum price, fee or any compensation other than wages, advertises, or represents to the public the capacity or ability to undertake the, testing, servicing or repairing of backflow prevention devices.