

CITY OF LIBERAL FENCE PROGRAM

The City of Liberal is offering grants to citizens who have adopted a dog from the shelter into their home. The grant is for the repair or installation of a fence to contain the pet in an amount to \$3000. Funding for the program is provided by the City of Liberal One-Cent Sales Tax. Grant funds are limited and applications will be provided on a first come first-serve basis.

ELIGIBLE FENCES

- Chain Link (with or without a concrete footer)
- Wooden Picket (with or without a concrete footer)
- Block or Brick

ELIGIBILITY REQUIREMENTS

- Must have adopted and registered a dog from the Liberal Animal Shelter.
- Combined household income must not exceed 100% of area median income.
- Must be the owner and reside in the property.
- Property taxes must be paid to date.

TERMS AND CONDITIONS OF GRANT

- Applicant must provide an estimate by a licensed & insured contractor.
- Work must be completed within 90 days of Letter of Approval. (extensions may be granted)
- Contractor must pull a no fee permit.
- Work must be inspected after completion.
- Upon completion and inspection an invoice will need to be provided and payment will be made to the contractor within 30 days.

INCOME LIMITS

The annual family income for the fence grant must be no more than 100% of the area median income:

Household Size	100% of Median Income
1	\$57,900
2	\$66,200
3	\$74,500
4	\$82,700
5	\$89,400
6	\$96,000
7	\$102,600
8	\$109,200

HOW DO YOU APPLY?

For more information and an application, please call the Building Programs Coordinator at (620)626-2252 or come by City Hall. Grant funds are limited and applications will be provided on a first come first served basis. This program is financed through the City of Liberal One-Cent Sales Tax.

City of Liberal
Building Department
324 N. Kansas Avenue
Liberal, KS 67901

Phone: (620) 626-2250

Fax: (620) 626-0572



**City of Liberal
Building & Community Department
Fence Program**

Grant Application Checklist

Date Received (office use only): _____

Applicant Name(s): _____

Did you include? (Please check off )

- Application (3 pages completed and signed)
- Copy of most recently filed **federal tax return**, including all attachments and schedules. Copy of W-2 form or other **CURRENT** proof of income including **2 months pay stubs**, **Social Security Award Letters**, **Pension**, etc. for ALL adults in the household.
- Proof of Identification
- To verify home ownership submit a copy of the Deed or a Property Tax Bill
- Proof of Adoption and Registration from Animal Shelter
- Estimate from a **LICENSED CONTRACTOR**. (Contractor will need to pull a no fee permit and get inspection done after work is completed.)

MAIL or DELIVER IN PERSON TO:

**Building Programs Coordinator
or Building Dept Staff**
324 N. Kansas Avenue, Liberal, Kansas 67905
Phone: 620-626-2252 Fax:620-626-0572

More information can be found at: www.cityofliberal.org

INCOME VERIFICATION

In order to participate in the City of Liberal Senior Citizen Grant Program, applicant must meet the program’s income requirements. We need information on your household income in order to verify your eligibility. Please use the following table to calculate your combined GROSS annual income.

For each person contributing to household income, list source of income and total amount of earnings. You must also submit proof of income for each source. *Refer to the “Proof of Income Required” chart below for a list of acceptable proof of income.

Name of Person	Source of Income	Gross MONTHLY Income	Gross Annual Income
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL INCOME		\$	\$

List of Required Proof of Income:	
For each source of income, you must submit proof.	
Type of Income	Proof of Income Required
Salary	Federal Tax Returns, W-2, 2 most recent pay stubs
Social Security or Disability	Social Security Verification or Award Letter (most recent)
Welfare	Statement from Caseworker
Alimony	Court order/Divorce Papers
Child Support	Court order/Divorce Papers
Unemployment Insurance	Statement of Award, Verification
Self-Employed	Income Tax Returns – Federal & State (most recent)
Interest Income or Stocks	Bank Statement
Other (Pension/Retirement)	Bank Statement or Monthly Benefit Receipt

I (we) that I am the owner(s) of this property, that all the above statements are true, and correct to the best of my knowledge and certify that the City of Liberal shall not be liable for damages that may arise out of, or in connection with home improvements done under this grant. I (we) authorize the City of Liberal to verify employment, mortgage information, title to the property and payment of property taxes.

Applicant Signature

Date

Co-Applicant Signature

Date