



FIREFIGHTER / EMT POSITION DESCRIPTION

Distinguishing Features of the Position:

The fundamental reason this classification exists is to protect life and property through firefighting, rescue and EMS activities often performed under conditions that require strenuous physical exertion. Work at the station and incident scenes, is normally performed under close supervision in accordance with defined procedures, and is evaluated in process and upon completion by a supervisor. Occasionally, employees in this class may be required to perform in the capacity of a higher rank and when so assigned, are responsible for the operations and supervision of on-scene personnel and equipment until relieved of command by an officer of higher rank. Firefighters may be assigned to work on special assignments which call for special abilities and knowledge attained through experience and training.

Supervision Received:

Firefighters work under the general supervision of a Fire Captain or Fire Lieutenant. Firefighters may also take direct supervision from the Fire Chief, Deputy Fire Chief/Fire Marshal or Battalion Chief.

Essential Functions:

- Carries out duties in conformance with Federal, State, County, and City laws and ordinances.
- Responds to fires, hazardous condition calls, emergency medical incidents & calls for service.
- Maintains fire equipment & apparatus in a ready condition. Washes, cleans, maintains, repairs and tests equipment or apparatus.
- Performs general maintenance work in the up-keep of the buildings & grounds.
- Lays and connects hose & nozzles and directs water streams, raises and climbs ladders and uses portable extinguishers and firefighting equipment at the scenes of fires. Performs ventilation and forcible entry as directed. Protects property from water & smoke by use of salvage covers, smoke ejectors, & fans.
- Operates pumps and related equipment to deliver water under the appropriate pressure to hose lines being supplied and utilized. Operates a breathing air compressor and fills SCBA cylinders for the department and local industrial facilities.
- Assumes command at incidents in the absence of higher-ranking officers. Directs and coordinates emergency scene activity until relieved of command.
- Administers emergency medical care as a Kansas certified EMT-B to sick or injured persons.
- Prepares a variety of reports and records including incident response reports, a journal of shift activities and personnel, training, apparatus check, equipment & supply records.
- Participates in training drills and attends classes in firefighting, EMS and related duties.
- Participates in hydrant testing, fire inspections as necessary and the issuance of burn permits.

- Investigates complaints, ensures fire code compliance and aids in the investigation of fire & arson as required.
- Conducts tours of station houses for individuals, civic and other interested groups.
- Promotes safety and fire prevention via public education programs within the community.
- Participates in at least one hour of physical fitness activities on each shift.

Required Knowledge, Skills & Abilities:

Knowledge of:

- Firefighting principles and practices.
- Geographical layout of the City of Liberal and Seward County, street names, addresses & hydrant locations.
- Technical rescue techniques including, automobile extrication, rope, trench, confined space rescue.
- Emergency Medical techniques including automatic external defibrillator (AED).
- Incident command system & National Incident Management System (NIMS).
- Basic hazardous materials incident response techniques.

Ability to:

- Make life and death decisions during emergency situations.
- Observe or monitor people's behavior to assess patient condition.
- Observe or monitor equipment & activities for compliance with prescribed safety standards.
- Wear and operate Self-Contained Breathing Apparatus and personal protective clothing for extended periods of time.
- Learn job related material through structured lecture, reading, verbal instruction and observation.
- Rely on sense of sight and hearing to help determine the nature of an emergency and make operational decisions.
- Work cooperatively and safely with other City employees and the public.
- Communicate well verbally with coworkers and the public in face-to-face or virtual settings.
- Understand and follow oral and written instructions in the English language.
- Comprehend and make inferences from written material in the English language.

Work Environment:

- Tolerate extreme fluctuations in temperature while performing job duties.
- Work in a variety of weather conditions with exposure to the outdoor elements.
- Work for long periods of time, requiring sustained physical activity & concentration.
- Bend or stoop repeatedly or continually over time performing emergency medical services, or duties on the fire ground.
- Perform duties requiring pulling of 50 pounds or more repeatedly over long periods of time.
- Work with arms lifted above shoulder level using various equipment or tools.
- Frequently lift and/or move up to 75 pounds and occasionally lift and/or move 150 pounds or more and move those objects long distances.
- Climb ladders or steps to reach objects, and work at heights greater than ten feet.
- Work near moving mechanical parts and in high, precarious places that are occasionally exposed to wet and/or humid conditions, fumes or airborne particles, toxic or caustic chemicals,

risk of electrical shock, and vibration.

- Usually quiet office setting but loud en route to and at an emergency scene.

Additional Requirements:

- The position will require the performance of other essential and marginal functions depending upon work location, assignment or shift.
- Must attend the required fourteen hours of annual training required to maintain certification of Kansas Emergency Medical Technician Basic.
- Some positions require the use of personal or City vehicles on City business. Individuals must be physically capable of operating the vehicles safely, possess a valid Class B driver's license and have an acceptable driving record.

ACCEPTABLE EXPERIENCE AND TRAINING:

- Candidate must be 20 yrs of age
- HS diploma or equivalent
- Clean driving record with no drug or alcohol related violations
- No felony convictions or disqualifying criminal histories
- Ability to meet departmental physical requirements
- Must possess or be able to obtain a valid Kansas Class "B" drivers license in 6 months
- Possess or be able to obtain a Firefighter I certification within 12 months
- Possess or be able to obtain a Firefighter II certification within 24 months
- Possess or be able to obtain Driver/Pump Operator certification within 36 months
- Possess or be able to obtain certification as a Kansas EMT-B within 24 months.